Minutes of the Faculty Senate
December 5, 2006

Cabell Library B42 (or MCV Thompkins-McCaw Library Distance Learning Room)

4 p.m.

Present: Andrews, Beck, Betzhold, Black, Bostic, Bradner, Briceland, Brookman, Bukaveckas, Burch, Canfield, Churn, Coggins, Cooper, Corey, Cotter, Cummins, Deanda, Donnell, Dupree, Dukat, Ellington, Elmore, Elsea, Essah, Fang, Fauri, Fernandez-Ward, Getty, Gordon, Gongora, Green, Grimes, Grizzard, Hope, Huband, Ingroff, Johnson J, Johnson R, Kester, Klenke, Lafazani, Lewis, Lebman, Martin, Masho, McDonnough, Mills, Munro, Murphy-Judy, Nichols, Phifer, Peberdy, Pitts, Ratz, Reardon, Robnolt, Quillan, Ream, Salyer, Secret, Simons, Sirica, Spindle, Straus, Street, Szari, Taxman, Tepper, Wenger,

Absent: Churn (EXC), McDonough, Miller, Price (EXC), Richardson, Schreffler (EXC), Sterling (EXC), Wooldridge

1. November minutes: Approved
2. The new Vice Provost of Academic and Faculty Affairs is Dr. Laura Moriarty (FS will invite Donna Broad and Laura Moriarty—for March 6, 2007)
3. Faculty Compensation SOM goes to UC Thursday—Senate didn’t have time to look at it and President Murphy-Judy will let the UC know this. A question was raised about implications for other areas of the University. Sr. Lewis said this was presented in her area. It will go to the BOV in Feb. and is on the agenda for the Jan. meeting.
4. Jan Chlebowski and VHS equipment: Marolla response: “This was actually announced over two years ago. The simple problem is MSS cannot get parts for VHS anymore and could not for some time. Phyllis Self announced this 2 years ago and told faculty to begin the process of copying what they needed. The copyright issue should not be a faculty problem I will ask Sam and whoever else has the expertise to look into it. In the meantime, they had to publish a date b/c otherwise faculty wouldn’t have taken it seriously. Both MSS and the library can copy to DVD but I suggested that heavy users may need their own conversion decks which we will purchase. My simple (non-legal) understanding of the issue is that as long as we are copying the tapes for educational purposes only and not for distribution we are okay. But, like I say I do not know that for sure. None of the new setups will have a VHS machine since again we would
only be encouraging something that MSS cannot support.”

VHS machines and overheads will remain in classrooms until they break. This equipment will not be supported after July 1, 2007, and will be removed as it breaks. There were questions about fair use and copyright and the implications of fair use/copyright. Sam Kennedy said that MSS will support any conversion from DVD→VHS (828-1098).

5. Joe Marolla response to the classroom survey: “Based on the survey I have decided to target a number of rooms that are high use rooms but also the entire School of Business Bldg, where there were so many complaints. We will be putting in a ‘basic system’ in all the rooms. That means a computer, projector, internet connection, DVD player. The model for this is in the basement of the library (contact Jeff Nugent or Sam Kennedy if you would like to look at it). I am doing this with HEETF monies.

One thing I would like to do is ask a sub-committee of the senate [sic] to consider what the image on all these computers should look like. I want faculty to be involved in this because this has always been a bit of a complaint by some faculty. The dilemma is that the image must serve so many different people and therefore cannot accommodate idiosyncratic requests. My solution to that is if a faculty member has a specific program they need to use they can bring in a laptop or possibly use a flashdrive. Anyway, I want faculty input in this and I thought possibly the Senate would be a good place for it.”

They will show this mentioned set-up in B-36 of the library and dates/times TBA. On MCV campus there will be a demo room as well. These boxes will be going into “general use” classrooms. If you’d like to be on that sub-committee, email President Murphy-Judy.

6. Programming commission member: volunteer needed ASAP
“Two years ago, VCU created a new commission to oversee the financial and organizational operations of our very large programming organizations. The Programming Commission (PC) is an administrative committee that reviews all the budgets, appoints student officers and generally ensures that the programming organizations are being good stewards of Student Activity Fees.

We are now finally at the point where we can officially create the board of directors. The PC has one seat dedicated to a member from the Faculty Senate, and I am requesting an appointment from the Senate [email President Murphy-Judy if you’d like to serve on this committee]. I have attached the PC Constitution and Bylaws for your reference.
Because this is the beginning process, we have not established a meeting time. However, it is estimated that the quarterly meetings will be at least 2 hours. The first meeting will be in January 2007. If you could please provide me with an appointment no later than December 8, 2007, I would greatly appreciate it.”—from Timothy Reed)

7. Need someone for Fall Fest 2007—email Dr. Murphy-Judy if you’d like to volunteer

8. ICF—Students came in to present to us again this year about the InterCultural Festival, April 7-15th (ICF day April 15th). They need volunteers, people to promote the Festival, to get your departments involved, to include the ICF on your syllabus/Blackboard, to hand out promo materials. Email ICF at vcuicf@gmail.com.

9. Macrina—Dr. Macrina came to speak to the Senate about CP-1 and CP-2 reports. There is a conflict of interest committee. From this committee came the idea that we could have an online system/database that kept track of the CP-1/CP-2 information and that helped manage these forms. (An electronic handout about this is forthcoming). They’ve been to the Council of Deans and the Faculty Affairs Committee with this idea. Essentially, what they’ve done is automate the CP-1/CP-2 process.

This raised many questions about what constituted “conflict of interest.” Some examples of such questions include: (a) What happens if a performing artist opens a studio? (b) Would this apply to medical/legal consultations? (c) What about grants from outside organizations? To these questions, each activity could be considered a “conflict of interest” but there are gray areas that need to be discussed with an individual’s dept. chair or Dean.

There was much concern about privacy rights and who will see the information once it is automated (and thus easier to send, read, etc.).

One suggestion was to have the people involved in coming up with these conflict of interest guidelines to travel to departments and get feedback on a “grassroots level.” Another suggestion was to have a Senate member on the task force to create these guidelines.

There is not an appeal process in place in case the chair of a unit does not approve these requests. There was a motion to table this discussion and continue with the demonstration (1-opposed, 1-abstained, the rest for).

There is no formal start date for this process.

10. FSVA Advocacy Day, January 11, 2007 (Please contact pcummins@vcu.edu or rlandrews@vcu.edu if you are considering coming).
FSVA list of bills we want introduced
· Tuition remission for dependent children of faculty
· FS rep **shall** be on BOVs
· Faculty rep(s) on SCHEV board
· Change from ORP to VRS 10 yrs after being at a college/univ (reinstates old law)
· $ for study through SCHEV about 60% pay rates at VA institutions

11. Considering having adjunct and A&P representation on FS (VACC has full voting representation for adjuncts). Academic and Professional Status Committee will look into this.

12. From my meeting with Dr. Gottfredson and Mark Hampton regarding the BOV request for information on faculty workloads and distributions. President Murphy-Judy is looking into where the money is going and where the workloads are being distributed.

13. Emergency preparedness and faculty
   [http://www.vcu.edu/oehs/safetymanual/content.htm](http://www.vcu.edu/oehs/safetymanual/content.htm)

14. Nominating Committee: since we have no meeting between now and the February meeting, President Murphy-Judy will work with the Executive Committee to propose members of the Nominating Committee on January 16. Anyone interested in either being on the Nominating Committee or running for any of the offices of the Senate, please contact me kmurphy@vcu.edu. (The Nominating Committee, which shall be elected from Faculty Senate membership in February, shall present a slate of officers at the March meeting. Nominations may also be presented from the floor. From the Faculty Bylaws IV.9.a)

15. Meeting with Dr. Trani: currently we are scheduled for February 6, 2007, in the Forum Room of the Commons. We may have to reschedule if Dr. Trani is out of the country. Still, questions for Dr. Trani need to be solicited from faculty and gotten to me by **January 23, 2007**.